

**MINUTES**  
**MPO TECHNICAL STAFF**  
**JACKSON AREA METROPOLITAN PLANNING ORGANIZATION (MPO)**  
**CITY HALL – SECOND FLOOR CONFERENCE ROOM – 111 EAST MAIN STREET**  
**MARCH 10, 2022 – 10:30 A.M.**

**Staff/Others Present:**

**Stan Pilant, Planning Director**  
**Jim McAteer, Fairpointe Planning**  
**Ellen Williams, Jackson Police Dept.**  
**Chris Chilcote, Jackson Police Dept.**  
**Ashley Owens, TDOT**  
**Whitney Dickson, JTA**  
**Cody Roberts, TDOT**

**Shelton Merrell, RPO**  
**Mandy White, Jackson Chamber**  
**Hannah Mathis, Planning Dept.**  
**Nicholas Stephens**  
**Thomas Wolf, City Engineer**  
**Bart Walls, Madison County Highway Dept.**

Stan Pilant, Chairman of the MPO Technical Staff, called the meeting to order upon making a determination of a quorum of members present. The minutes of December 2, 2021 were unanimously approved on motion of Shelton Merrell and seconded by Ashley Owens. Afterwards, Mr. Pilant welcomed the public and officials in attendance and opened the floor to any member of the public wishing to speak. With no one requesting to speak, Mr. Pilant began reviewing the agenda business items.

**Review and endorsement of the draft for the new Public Participation Plan (PPP)** – Jim McAteer, Fairpointe Planning, gave a detailed presentation of the Public Participation Plan. Mr. McAteer explained that the update process for the (PPP) is a federal requirement for recipients who receive federal transportation funds.

Afterwards, Mr. McAteer discussed the Public Outreach Principles. These principles include inform, educate, engage, listen and evaluate, which are goals to ensure the MPO plans, programs and services reflect community values and benefit the broad adversity of users of the transportation network.

He also discussed a wide range of outreach strategies for public involvement that consist of public meetings, newspaper notices, MPO and JTA website announcements, social media, surveys, comment forms, virtual public involvement, workshops, special events, strategic partnerships, stakeholder groups, visualization and graphics, etc.

Mr. Pilant added that the most important part of this process was the input received from stakeholders about the methods they thought were the most effective. He also added that providing innovative ways to engage the public and giving the public that opportunity is the goal.

Afterwards, a motion was made by Mandy White, seconded by Shelton Merrell to recommend approval to the MPO Executive Board the draft for the new Public Participation Plan (PPP). The motion was unanimously approved.

**Proposed amendment to the FY 2020 – 2023 Transportation Improvement Program (TIP) for the new Madison, Hardeman County project, PNO# 2057020, SR-18, from North of Jared Lane to North of Medon-Malesus Road, widen existing to a super 2-lane (IA)** – Mr. Pilant presented the amendment to the board. He mentioned that this project was scheduled to happen in fiscal year 2024 or 2025, but the timetable moved up. Since this was not a project listed in the current

TIP, it requires an amendment. This amendment will allow the state to move forward and begin the project.

Afterwards, a motion was made by Bart Walls, seconded by Mandy White to recommend approval to the MPO Executive Board the amendment to the FY 2020 – 2023 Transportation Improvement Program (TIP) for the new Madison, Hardeman County project, PNO# 2057020, SR-18, from North of Jared Lane to North of Medon-Malesus Road, widen existing to a super 2-lane (IA). The motion was unanimously approved.

**Updates** – Ashley Owens, TDOT, gave an update on the Long Range Transportation Plan (LRTP).

Cody Roberts, TDOT, mentioned that the next widening phase of I-40 will begin in May and will go to bid.

Bart Walls, Madison County Highway Department, informed the MPO that the city and county locals are meeting this afternoon to discuss the impacts of Blue Oval City.

There being no further business the meeting was adjourned.